



# RIDGEWAY

## LYTEPOD ASSEMBLY GUIDE

All our user guides are compiled in order to give the user step by step instructions to ensure the product is assembled correctly and to the latest safety standard for use when working at height.

The law requires that anyone assembling and using a podium be competent to do so and should also have a copy of the correct manufacturer's instructions.

If you require further information on this, please call:-  
Belfast +44 (0) 28 90454599 or Ashbourne +353 (01) 802 7173.

Web:- [www.ridgewayproducts.com](http://www.ridgewayproducts.com) Email:- [info@ridgewayproducts.com](mailto:info@ridgewayproducts.com)



## BS 8620



### STEP ONE



Once the podium has been unfolded, locate and lock in the bottom and top pins on the horizontal bracing at the back of the podium as shown in the diagram. If the top pin is inaccessible from the ground, lock in the top pin when the podium is fully assembled and accessed for the first time. There is no safety risk when doing this as the deck, ladder frame and bottom pin keeps the podium secure and free from any movement.

### STEP TWO



Attach the ladder frame to the front of the podium ensuring that all of the brace claws are locked into position. The ladder can be used to help square the podium.

### STEP THREE



Attach the platform to the front of the podium ensuring that all of the brace claws are locked into position.

### STEP FOUR



Attach stabilisers to the vertical tubing at the back of the podium as shown in the image.

### STEP FIVE



If you are positioning the LytePOD with the rear elevation against a surface/wall or are applying a lateral force from the back of the podium, position both stabilisers at a 90 degree angle which is perpendicular to the podium. Fully tighten up the clamps on each stabiliser and ensure both are secure.

### STEP SIX



If you are positioning the LytePOD with the rear and side elevation against a surface/wall or are applying a lateral force from the back or side of the podium, position stabiliser at a 90 degree angle which is perpendicular to the podium. Fully tighten up the clamp on the stabiliser and ensure its secure.

**STEP SEVEN**



If you are positioning the LytePOD with a side elevation against a surface/wall or are applying a lateral force from the side of the podium, position one stabiliser at a 90 degree angle which is perpendicular to the podium and the other stabiliser parallel to the surface/wall. Fully tighten up the clamps on each stabiliser and ensure both are secure.

**STEP EIGHT**



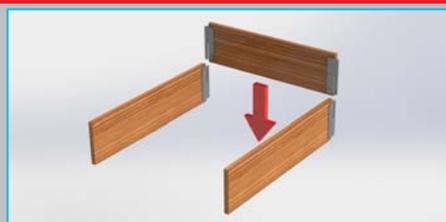
When the LytePOD is situated in an open area and work is being carried out overhead or from the rear of the podium, position the stabilisers at a 45 degree angle as shown in the image.

**STEP NINE**



When the LytePOD is situated in an open area and work is being carried out on either side elevation of the podium, position the stabilisers at a 90 degree angle as shown in the image.

**OPTIONAL TOEBOARD FITTING**



If you are using toeboards, please attach to the podium as shown in the image. The LytePOD can now be used safely.



Read the instructions. Ensure all components are present and correctly fitted before use



Inspect before use



Only ascend or descend the Podium using the access provided



Face the access when ascending and descending



Do not use on loose or slippery surfaces



Never more than one person



Do not overreach



Never stand on the side protection or use boxes, stepladders or other objects to gain extra height



Do not use Damaged Equipment



Do not use on sloping or uneven surfaces, where the Podium is not fitted with a means of levelling the Podium, such as adjustable legs. Contact the manufacturer for further information



Never work near power lines or other electrical Equipment



Never use as a means of access to another place



Never stand on the access ladder to work



Never move when a person is standing on a work platform



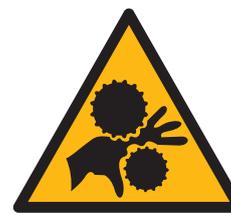
Ensure all brakes are locked, where the Podium incorporates brakes e.g. Caster Wheels



Working platform must be level



Ensure side protection gate is closed and secure before use



Beware of finger traps